

Received w/ invoices of January 2017

204 Village Circle
Suite 1
Slidell, Louisiana 70458



Oak Harbor

Property Owners Association

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COLLECTION POLICY FOR MARINA DRIVE SUBDIVISION ASSESSMENTS

December	All statements mailed
January 1 st	All mandatory property owner assessments due
Early February	Assessments are delinquent - \$50 late fee is assessed with property owner given another 10 days to pay
Mid-February	The OHPOA office shall notify Judith Otero, Association attorney, to send a demand letter – Judy gives the property owner 30 days in which to pay their outstanding balance.
Mid-March	At the end of the 30 day period a lien is filed by Judy on all outstanding accounts in order to preserve the rights of the subdivision. Another 30 days is given the property owner to pay the outstanding balance.
End of April	Once legal action has been taken, outstanding accounts will be gathered and turned over to Alpat, Inc. Collection Agency for them to begin collection activities/report to credit bureaus.
July 1 st	A lawsuit to be filed to enforce the OHPOA lien to collect amounts owed.

NOTE: Please make your mandatory property owner payment in a timely manner in accordance with the above noted Collection Policy as adopted by the Oak Harbor Property Owners Association Board of Directors.